

WELLS BRANCH COMMUNITY LIBRARY DISTRICT AGENDA
Wednesday, Dec 2, 2020 at 6:00 pm

**TO: THE BOARD OF TRUSTEES OF THE WELLS BRANCH COMMUNITY LIBRARY DISTRICT
AND ALL OTHER INTERESTED PERSONS:**

Notice is hereby given that the Board of Trustees of the Wells Branch Community Library District will meet virtually on December 2, 2020 at 6pm to discuss the following items.

*THIS MEETING WILL BE HELD VIA WEB MEETING PURSUANT TO SECTION 551.125, TEXAS GOVERNMENT CODE, AS MODIFIED TEMPORARILY BY GOVERNOR GREG ABBOTT, AND THE RELATED GUIDANCE FROM THE OFFICE OF THE TEXAS ATTORNEY GENERAL, IN CONNECTION WITH THE GOVERNOR'S COVID-19 DISASTER PROCLAMATION. MEMBERS OF THE PUBLIC ARE ENTITLED TO PARTICIPATE IN AND TO ADDRESS THE BOARD OF TRUSTEES DURING THE MEETING. THE MEETING WILL BE HOSTED AT ZOOM.COM WITH A MEETING CODE OF **976 2105 6915** AND THE ACCESS CODE IS **256511**. AN ELECTRONIC AGENDA PACKET AND LOGIN LINK WILL BE AVAILABLE AT <https://www.wblibrary.org/about-us/board-of-trustees/2020-board-meeting-agendas-and-minutes>. PLEASE FOLLOW THE INSTRUCTIONS PROVIDED BY THE SYSTEM TO ACCESS THE MEETING. THIS MEETING WILL BE RECORDED AND, FOLLOWING THE MEETING, THE RECORDING WILL BE MADE AVAILABLE AT THAT SAME LINK UNTIL SUCH TIME AS THE MINUTES ARE POSTED.*

Citizen Comment

Citizen comment is limited to three minutes unless given extra time by meeting chair

Reports:

These may be accepted collectively or individually. Any of these items may be pulled for discussion upon the request of any Trustee.

1. Secretary report, to include minutes from previous meeting(s)
2. Treasurer's report, including reports to refer to audit
3. Director's Report

Action Items:

1. Discuss and take action on library response to current events and pandemic.
2. Discuss and take action on letter of engagement for 2020 audit
3. Discuss and take action on facility maintenance (repair and or remodel) issues, to include budget amendments and closures if necessary.
4. Administer Oath of Office to elected trustees
5. Assign offices to trustees.
6. Discuss and take action on WBCLD ByLaws, Personnel Policy, HRA Policy, and Trustee Code of Ethics.

Trustee items:

1. Announcements by Board members;
2. Future agenda items;
3. Set the time and date for the next meeting
4. Assign deliverables, including committee tasks and reports, for the next meeting. Trustees must complete Conflict of Interest forms, Open Meetings training, and Public Information training before the next meeting.

All of the above items are subject to action by the board.

Faye Cormier

Faye Cormier
President, Board of Trustees

The Library Board may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; and/or real estate acquisition pursuant to Chapter 551.072 of the Texas Government Code. Action, if any, will be taken in open session.

It is the position of the WBCLD that every person should have quality information available to make knowledgeable personal decisions. While the library does not endorse any specific candidate, stands for inclusion, diversity, and equitable access for everyone.